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**II Details of Employment**

- 1. Designation : .....
- 2. Department : .....
- 3. Basic Pay & Scale of Pay : .....
- 4. Address of the College/University: .....
- District: ..... State: ..... PIN .....
- Phone No.: STD Code .....Tel: .....
- Fax ..... email: .....
- 5. Name of the Affiliating University : .....

**III Details of Teaching Experience**

- 1. Date of first Appointment : .....

Date :.....

**Signature of the Participant**

**CERTIFICATE OF RECOMMENDATION FROM THE PRINCIPAL/HEAD OF THE DEPARTMENT**

I recommend Dr./Mr./Ms. ....  
 (Designation) .....  
 (Institution).....  
 for the Short Term Course in ..... He/She will be relieved on time  
 to participate in the above course at CALEM, UGC HRDC, AMU; Aligarh if selected.  
 Certified that this College is affiliated to ..... University for  
 the last five years. Also certified that the details of courses attended by him/her were  
 verified and found correct.

Date:

**Signature of the Principal**  
With Official Seal