



## **STUDENT COUNCIL, DEPARTMENT OF BIOSCIENCES**

### **STUDENT COUNCIL (SCB) GUIDELINES**

#### **PURPOSE**

SCB is a council of student representatives of Department of Biosciences. The purpose of the Student Council is to serve as the effective communication medium between the administration and students. Even though there is a fair chance to every student to communicate at any time with the administrative officials, Student Council acts as the interactive body facilitating primary level of communication. Student Council also assists in planning and development of various cultural, sports, social, recreational and other educational interests of students in the department. The Student council provides scope to contribute in the development of students' leadership skills, program planning and volunteering.

#### **CONSTITUTION**

Department of Biosciences- Student Council shall consist of the following members

1. President
2. Vice President
3. Secretary
4. Joint Secretary
5. Sports Society Coordinator
6. Cultural Society Coordinator /High Note Musical Society Departmental Coordinator
7. Artistic Society Coordinator
8. Literary Society Coordinator
7. Social service club coordinator
8. Science Angels
9. Representatives from Each class: Class Coordinators

Faculty Members: PG Coordinator, UG Coordinator and One Faculty Member as coordinator of the Students' Council, primarily acts as the advisor of the student members in the Student Council.

## **PROCEDURE**

All the student office bearers of the SCB are the nominated posts. This nomination is purely based on the merit of their leadership activities exhibited during the previous years. The Class Coordinators are nominated by the Head of the department in consultation with the Course Coordinator.

### **The Role of Student Council**

The fundamental role of Student Council is the facilitator of sharing information between administrative officials and the students.

The set of objectives for the council shall be:

- To promote an environment conducive to educational and personal development
- To support the department in by means of maintaining discipline and sharing the opinion/suggestion/feedback of the council
- To represent the views of the students on matters of general concern
- The council shall work with the administration in the planning and development activities of the students.

The key functions are:

- Work closely with the teachers and students
- Should be easily reachable to the students
- Involve as many students as possible in the student development activities of the department

### **SECRETARY:**

The Secretary, with the President, prepares the agenda for each meeting. The Secretary then circulates it to all the members of the Council at the start of the meeting and maintains the records. In the absence of President, the Secretary presides the council meeting.

### **CLASS COORDINATOR:**

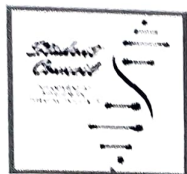
The role of the Class Coordinator is to act as the fundamental unit/resource of the information/input from the students of his/her class to the council. The Class Coordinator is responsible for maintaining discipline in class and should disseminate the notices, decisions and information shared by the council regarding the development activities to the class students.

**SPORTS/ARTISTIC/CULTURAL/LITERARY COORDINATORS:** They will plan, execute and share the information about various events during fiesta or in the department.

The members are subjected to change on the reasons of resignation/termination/or any decision taken by the HOD in the best interest of the department.

### **STUDENT COUNCIL MEETINGS**

The Student Council shall meet at least twice in a SEM (once in start semester and once at the end of semester). The support and suggestions of the faculty members will be very useful in grooming up the leadership skills of the student members in the council. The Student Council members are liable to share the reports/minutes of the meeting at any time to the Head of the Department.



**STUDENT COUNCIL  
DEPARTMENT OF BIOSCIENCES**



**CONSTITUTION OF STUDENTS COUNCIL 2021-22**

**1. Student Coordinators as nominated by Head of the Department**

S.No.	Designation	Name	Program
1.	President & Member	Sheikh Muskan	M.Sc. BT 2Yr.
2.	Vice President & Member	Shudhanshu	M.Sc. BC 1Yr.
3.	Secretary & Member	Affan Rais	B.Sc. BT 2Yr.
4.	Joint Secretary & Member	Ankita Sharma	M.Sc. MB 1Yr.
5.	Artistic Society Coordinator & Member	Haya Hashmat	M.Sc. BT 1Yr
6.	Artistic Society Coordinator & Member	Faisal Khan	M.Sc. BT 2Yr.
7.	Social service club coordinator & Member	Adbur Raheem	M.Sc. MB 1Yr.
8.	Social service club coordinator & Member	Arpit Acharya	M.Sc. MB 2Yr.
9.	Social service club coordinator & Member	Iqra Kaleem	B.Sc. BT 3Yr
10.	Literary Society Coordinator & Member	Mohd. Danish Khan	B.Sc. LS 2Yr.
11.	Sports Society Coordinator & Member	Mohd. Saif	B.Sc. BT 2Yr.
12.	Cultural Society Coordinator & Member	Wareesha Farooqui	B.Sc. ZBC 2yr
13.	Cultural Society Coordinator & Member	Rashi Singh	B.Sc. BT 3Yr.
14.	Cultural Society Coordinator & Member	Ambuj Rai	B.Sc. BC 3Yr.
15.	Technical Events Coordinator & Member	Adeeba	M.Sc. BT 1Yr.
16.	Technical Events Coordinator & Member	Nalin Rai	M.Sc. BC 1Yr.
18.	Coordinator & Member	Mohd. Ramish	B.Sc. BT 1Yr.
20.	Coordinator & Member	Payal Yadav	B.Sc. ZBC 3Yr.
21.	Coordinator & Member	Alfiya Khan	M.Sc. BT 2Yr.
22.	Coordinator & Member	Naima	M.Sc. BC 1Yr.
23.	Coordinator & Member	Ishika Gupta	B.Sc. BC 1Yr.
24.	Coordinator & Member	Megha Chopra	B.Sc. LS 1Yr.
25.	Coordinator & Member	Namira Sana	B.Sc. BC 2Yr.
26.	Coordinator & Member	Mansi	M.Sc. MB 1Yr.
27.	Coordinator & Member	Prabhat	M.Sc. MB 2Yr.
28.	Coordinator & Member	Reeti	M.Sc. MB 2Yr.
29.	Coordinator & Member	Amir	M.Sc. BT 1Yr.
30.	Coordinator & Member	Mohd. Owais Khan	B.Sc. BC 3Yr.
31.	Coordinator & Member	Shashank Rai	B.Sc. ZBC 3Yr.
32.	Coordinator & Member	Farhat Zaive	B.Sc. BT 2Yr.
33.	Coordinator & Member	Sadiya	B.Sc. BT 1Yr
34.	Coordinator & Member	Habiba	B.Sc. BC 1Yr.
35.	Coordinator & Member	Alia	B.Sc. ZBC 1Yr.
36.	Coordinator & Member	Priti	B.Sc. LS 3Yr.
37.	Coordinator & Member	Mayank	B.Sc. BT 3Yr.
38.	Science Angels & Member	Archita Gupta	M.Sc. MB1Yr.
39.	Coordinator Science Angels Program	Ayush	PhD
40.	Coordinator Science Angels program	Mahima	PhD

**2. PG. Coordinator:** Dr. Mohd Salman Khan

**3. U. G. Coordinator:** Dr. Swati Sharma

**4. Faculty Coordinator:** Dr. Mohd Khubaib

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HOD, DEPARTMENT OF BIOSCIENCES  
INTEGRAL UNIVERSITY.