



**INTEGRAL  
UNIVERSITY**  
LUCKNOW - INDIA



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## FACULTY OF COMMERCE

### DEPARTMENT OF COMMERCE

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### STUDENTS' CLUBS & COMMITTEES HANDBOOK

Session: 2025–26

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#### Preamble

This handbook is an official guiding document for the constitution, functioning, governance, and activities of Students' Clubs and Committees in the Department of Commerce, Integral University, Lucknow. These clubs and committees aim to support the academic, research, professional, cultural, and administrative functioning of the Department while ensuring holistic development, leadership training, and active engagement of undergraduate and postgraduate students and research scholars.

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#### Governance & Hierarchy

<b>Dean, Faculty of Commerce</b>	Professor (Dr.) Adeel Maqbool
<b>Head, Department of Commerce</b>	Professor (Dr.) Adeel Maqbool
<b>President</b>	Professor (Dr.) Ehtesham Ahmad
<b>Vice President</b>	Dr. Farhina Sardar Khan
<b>Organizing Secretary</b>	Mr. Yatharth Kumar (Research Scholar)
	Mr. Asif (Research Scholar)
	Ms. Anusha Malik (PG. Student)
	Ms. Anamta Ahmad (PG. Student)

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#### Aim/Purpose of the Students Clubs & Committees

The Students' Clubs and Committees of the Department of Commerce serve as essential platforms for academic enrichment, professional skill development, research orientation, and holistic personality development. All stakeholders are expected to actively contribute towards achieving departmental and institutional excellence.

## General Rules & Regulations (Applicable to All Clubs & Committees)

1. A student/ research scholar could be a member of **only one club or committee**.
2. A student/ research scholar serving as **Organizing Secretary** may not be part of any other club or committee.
3. Student representatives/ research scholar shall preferably be from **B. Com (1st & 2nd Year) and M. Com (1st Year)** and Research scholar (JRF/Full time) of 1<sup>st</sup> Year or 2<sup>nd</sup> Year.
4. Each club/committee shall function under the guidance of assigned faculty coordinators.
5. All activities must align with university policies and academic calendar.
6. Proper documentation and reporting of activities must be done quarterly and mandatorily.
7. Attendance register needs to be maintained in respective Clubs/Committee with the Faculty coordinator. Signing of Attendance of Students/research scholar (JRF/Full time) is mandatory. Register will be checked quarterly.
8. Discipline, inclusivity, integrity, and academic ethics must be maintained at all times.

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## Code of Conduct (Students & Faculty)

- Maintain professionalism and respect in all activities.
- Avoid political, religious, or discriminatory activities.
- Ensure punctuality and accountability.
- Follow ethical academic and research practices.
- Uphold the reputation and values of Department and Integral University.

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## CLUBS & COMMITTEES DETAILS

### 1. Academic Club

**Aim:** To strengthen academic excellence and curriculum enrichment.

**Motto:** "Excellence through Knowledge"

**Composition:**

Faculty Coordinator	Dr. Farheen Siddiqui
Coordinator	Ms. Priyanshi Singh (B. Com (Hons) 2 <sup>nd</sup> Year) Ms. Shafeen Khan (Research Scholar)
Member	Ms. Maliha Naaz, (B. Com (Hons) 2 <sup>nd</sup> Year)
	Ms. Ayesha Shibbal, Ms. Ayesha Shibbal

**Activities:**

- **Each Semester (B. Com / M. Com):**
  - Bridge courses
  - Guest lectures
  - Academic quizzes
  - Subject-wise remedial sessions

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## 2. Research Lab

**Aim:** To promote quality research and publications.

**Motto:** "Research for Knowledge Creation"

**Composition:**

Faculty Coordinator	Dr. Amir Aslam
Student Coordinator	Ms. Ananya Madheshiya, (B. Com (Hons) 2 <sup>nd</sup> Year
Member	Ms. Riya Makheja (Research Scholar)
	Ms. Mahvish Farooqui, (B. Com (Hons) 2 <sup>nd</sup> Year
	Mr. Ausaf Khan, (B. Com (Hons) 2 <sup>nd</sup> Year

**Activities:**

- Journal Club, Monthly journal review meetings
- Research discussions & Research methodology workshops
- Paper writing sessions
- Plagiarism awareness

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## 3. IT Mentorship Club

**Aim:** To facilitate skill enhancement through events.

**Motto:** "Learning Beyond Classrooms"

**Composition:**

Faculty Coordinator	Dr. Jamal Abdul Nasir
Student Coordinator	Mr. Shahnawaz Ali, (B. Com (Hons) 2 <sup>nd</sup> Year
Member	Mr. Yatharth Kumar (Research Scholar)
	Ms. Misbah Rizvi, (B. Com (Hons) 2 <sup>nd</sup> Year
	Mr. Abdurrahman, (B. Com (Hons) 2 <sup>nd</sup> Year

**Activities:**

- Two events per semester
- Skill enhancement programs per semester

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## 4. Cultural Club

**Aim:** To promote cultural harmony and creativity.

**Motto:** "Unity in Diversity"

**Composition:**

Faculty Coordinator	Dr. Neda Tasneem
Student Coordinator	Mr. Mohd. Sameer Khan, (B. Com (Hons) 2 <sup>nd</sup> Year
Member	Ms. Mahvish (Research Scholar)
	Mr. Mohit Kumar, (B. Com (Hons) 2 <sup>nd</sup> Year
	Ms. Sumbul Siddiqui BHM 2 <sup>nd</sup> Year
	Ms. Taiba Khan, (B. Com (Hons) 2 <sup>nd</sup> Year
	Ms. Afiya Rahman, (B. Com (Hons) 2 <sup>nd</sup> Year

**Activities:**

- Cultural fests
- National day celebrations

**5. Literary Club****Aim:** To enhance communication and literary skills.**Motto:** "Learning at par"**Composition:**

Faculty Coordinator	Dr. Amna Siddiqui
Student Coordinator	Ms. Aleena Ahmad, (B. Com (Hons) 2 <sup>nd</sup> Year
Member	Ms. Mariyam Fatima (Research Scholar)
	Mr. Nauman Khan BHM 2 <sup>nd</sup> Year
	Ms. Manya Singh B. Com ROM 1 <sup>st</sup> Year

**Activities:**

- Debates
- Essay and poetry competitions

**6. Alumni Association Club****Aim:** To strengthen alumni relations.**Motto** "Connecting Integralite"**Composition:**

Faculty Coordinator	Dr. Aftab Alam
Student Coordinator	Mr. Ankit Yadav, (B. Com (Hons) 2 <sup>nd</sup> Year
Member	Ms. Ariba Fatima (Research Scholar)
	Mr. Ujjawal Singh, (B. Com (Hons) 2 <sup>nd</sup> Year
	Mr. Aman Verma, (B. Com (Hons) 2 <sup>nd</sup> Year
	Mr. Mohd. Asjad, (B. Com (Hons) 2 <sup>nd</sup> Year

**Activities:**

- Alumni talk
- Experience sharing
- Mentorship programs

**7. Students Discipline Club****Aim:** To maintain discipline, ethical conduct, and a healthy academic environment within the Department.**Motto:***"Discipline for Academic Excellence"***Composition:**

Faculty Coordinator	Dr. Shujauddin Khan
Student Coordinator	Mr. Atheshamul Haq, (B. Com (Hons) 2 <sup>nd</sup> Year
Members	Mr. Faiz Ahmad (Research Scholar)1
	Ms. Arshika Ansari, (B. Com (Hons) 2 <sup>nd</sup> Year
	Mr. Sabahat Ali Siddiqui, B. Com ACCA 2 <sup>nd</sup> Year
	Mr. Shayyan Khan, B.Com (Hons) 2 <sup>nd</sup> Year

**Activities:**

- Awareness programs on university rules and code of conduct
  - Orientation sessions on academic integrity and ethics
  - Counseling and guidance for discipline-related issues
  - Monitoring punctuality and decorum during departmental activities
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## 8. Students Welfare Club

**Aim:** To promote the physical, mental, academic, and social well-being of students.

**Motto:** “*Student Wellbeing, Our Priority*”

**Composition:**

Faculty Coordinator	Dr. Mansoor Ilahi
Student Coordinator	Mr. Abdul Samad B. Com (Hons) 2 <sup>nd</sup> Year
Member	Ms. Sheetal Singh (Research Scholar)
	Ms. Akariti Maurya B. Com (Hons) 2 <sup>nd</sup> Year
	Ms. Arnima Rai, B. Com (Hons) 2 <sup>nd</sup> Year

**Activities:**

- Student grievance support and facilitation
  - Mental health awareness programs
  - Stress management and wellness sessions
  - Support during emergencies and special needs
  - Awareness programs on scholarships, welfare schemes, and facilities
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## 9. Media & Reporting Club

**Aim:**

To ensure effective documentation, reporting, and publicity of departmental activities.

**Motto:**

“*Documenting Today for Tomorrow*”

**Composition:**

Faculty Coordinator	Ms. Amisha Srivastava
Student Coordinator	Mr. Mohd. Shadab B. Com (ACCA) 2 <sup>nd</sup> Year
Member	Ms. Alisha Sheikh (Research Scholar)
	Mr. Shahab Khan, B. Com (ACCA.) 2 <sup>nd</sup> Year
	Mr. Mohd.Saif, B. Com (ACCA.) 2 <sup>nd</sup> Year

**Activities:**

- Documentation of academic and co-curricular events
  - Photography and videography of departmental programs
  - Preparation of event reports for NAAC/IQAC records
  - Content development for department website and social media
  - Newsletter and bulletin preparation
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## 10. Mentorship & Student Feedback Cell

**Aim:** To strengthen student mentoring systems and ensure continuous academic improvement through feedback.

**Motto:** “Guiding Growth, Valuing Feedback”

### Composition:

Faculty Coordinator	Dr. Swapnil Sharma
Student Coordinators	Ms. Anjali Dwivedi, B. Com (Hons) 2 <sup>nd</sup> Year
Member	Ms. Bibi Fatima, (Research Scholar)
	Mr. Salamuddin B. Com (Hons) 2 <sup>nd</sup> Year
	Ms. Laiba Wakeel, B. Com (Hons) 2 <sup>nd</sup> Year

### Activities:

- Faculty–student mentorship programs
- Academic and personal guidance sessions
- Collection and analysis of student feedback
- Suggestive measures for teaching-learning improvement
- Support for academic progression and career planning

## 11. Sports Club

### Aim:

To promote physical fitness, teamwork, discipline, and sportsmanship among students through structured sports and recreational activities.

### Motto:

“Play Fair, Stay Fit, Grow Strong”



### Composition:

Faculty Coordinator	Dr. Vidit Srivastava
Student Coordinators	Mr. Umar Farooq, B. Com (Hons) 2 <sup>nd</sup> Year
Member	Mr. Asif Ansari, (Research Scholar)
	Mr. Mohd Faisal, BHM 2nd Year
	Mr. Abushad Khan, BHM 2nd Year
	Mr. Faran, B. Com (Hons) 2 <sup>nd</sup> Year
	Mr. Syed Ammar, B. Com (Hons) 2 <sup>nd</sup> Year

### Activities:

- Organization of indoor and outdoor sports events
- Regular practice sessions and fitness activities
- Inter-departmental and inter-college tournaments
- Identification and encouragement of sports talent
- Promotion of sportsmanship, teamwork, and leadership skills
- Awareness sessions on physical health, nutrition, and injury prevention

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**(Prof. (Dr.) Adeel Maqbool)**  
Head, Department of Commerce  
Dean, Faculty of Commerce  
Integral University, Lucknow