

All Heads & Deans
Integral University
Lucknow

Date: 10.06.2019

Sub: Academic Timeline for the session 2019-2020

Academic Timeline for Teachers for the session 2019-2020 has been formulated. You are requested to kindly circulate it amongst all the teachers of your department with an instruction to adhere it accordingly.



Prof. Aqil Ahmad
Vice Chancellor (Acting)

Enclosures:

1. Academic Timeline

INTEGRAL UNIVERSITY, LUCKNOW

Academic Time Line for Teachers for the session 2019-2020

For ALL the programmes covered under Semester System (Even Semester) except for Architecture, Agriculture and Pharmacy

S N	Programmes	Concerned Person	Dates
1.	Last date to submit Lesson Plan	Faculty will submit it to HOD	May 30, 2019 Thursday
2.	Update Google Classroom	Faculty	July 1 – 16, 2019 Monday-Tuesday
3.	Update Examiners panel	HOD	July 15-27, 2019 Monday-Saturday
4.	Registration of students	HOD	July 22, 2019 Monday
5.	Commencement of classes (new students)	Faculty	July 22, 2019 Monday
6.	Commencement of classes (Old students)	Faculty	July 23, 2019 Tuesday
7.	Inform students regarding last date of applying for Carryover Examination(end semester) for previous semesters' subjects	Faculty	August 1-31, 2019 Thursday-Saturday
8	Last date for Question paper to be prepared for first mid semester Exam	Faculty	September 2, 2019 Monday
9	Course Completion Status to be submitted to HOD	Faculty	September 2, 2019 Monday
10	Course Completion Status to be submitted to Dean, Academic Affairs	HOD	September 3, 2019 Tuesday
11	First Mid Semester Exam	Faculty	September 5-7, 2019 Thursday-Saturday
12	Last date for uploading First Mid Semester Exam Marks	Faculty	September 14, 2019 Saturday
13	Review CBCS portal for updations	HOD	September 16, 2019 Monday
14	Time table Preparation for next semester	HOD	September 16-30, 2019 Monday-Monday
15	Meeting of HoD with Dean, Academic Affairs regarding Time Table	HoD	October 5, 2019 Saturday
16	Review CBCS portal for updations	HOD	October 8, 2019 Tuesday
17	Time table for next semester is uploaded	HOD	October 8, 2019 Tuesday
18	Release of End semester examination and copy showing schedule	HoD	October 15, 2019 Tuesday
19	Academic pre-registration for next semester (compulsory for all students)	HOD	October 16-31, 2019 Wednesday-Thursday
20	Last date for Question paper to be prepared for Second mid semester Exam	Faculty	October 21, 2019 Monday
21	Course Completion Status to be submitted to HOD	Faculty	October 21, 2019 Monday
22	Course Completion Status to be submitted to Dean, Academic Affairs	HOD	October 22, 2019 Tuesday
23	Second Mid Semester Exam	Faculty	October 24-26, 2019 Thursday-Saturday
24	Inform students regarding dates of applying for Improvement (Mid semester) Examination for current semester's subjects	Faculty	November 1-11, 2019 Friday-Monday
25	Inform students regarding dates of applying for Carryover of continuous assessment (Mid semester) Examination for Previous semesters' subjects	Faculty	November 1-11, 2019 Friday-Monday
26	Last date for teachers to confirm that the student has completed 80% of the experiments	Faculty	November 1, 2019 Friday
27	Issue of Admit Cards for End Semester Practical Examinations	HOD	November 2-4, 2019 Saturday-Monday
28	Last date for uploading Second Mid Semester Exam Marks	Faculty	November 6, 2019 Wednesday
29	End Semester Practical Examination	HOD	November 7-19, 2019 Thursday-Tuesday
30	Correction in Mid Semester Exam marks (Inform students to check)	Faculty	November 8-11, 2019 Friday-Monday
31	Prompt students to complete Feedback (for Courses & Mentors)	HOD	November 11-16, 2019 Monday – Saturday
32	End of regular classes	Faculty	November 19, 2019 Tuesday
33	Revision/Remedial classes	Faculty	November 20-30, 2019 Wednesday-Saturday
34	Improvement (Mid semester) Examination for current semester's subjects	Faculty	November 20-28, 2019 Wednesday-Thursday
35	Carryover of continuous assessment (Mid semester) Examination for Previous semesters' subjects	Faculty	November 20-28, 2019 Wednesday-Thursday
36	Course Completion Status to be submitted to HOD	Faculty	November 21, 2019 Thursday
37	Course Completion Status to be submitted to Dean, Academic Affairs	HOD	November 22, 2019 Friday
38	Last date of submission of End Semester Practical Examination Marks	Faculty	November 25, 2019 Monday
39	Issue of Admit Cards for End Semester Theory Examinations	HOD	November 26-30, 2019 Tuesday-Saturday
40	End Semester Theory Examination	Faculty	December 2-18, 2019 Monday-Wednesday
41	Evaluation of Answer Books	Faculty	December 3-23, 2019 Tuesday-Monday
42	Last date for uploading Continuous Assessment marks (including Assignments, attendance etc.)	Faculty	December 4, 2019 Wednesday
43	Last date for uploading of Improvement (Mid-Semester) Marks	Faculty	December 5, 2019 Thursday
44	Last date for Uploading of Continuous Assessment marks for Carryover (Mid Sem) Exam	Faculty	December 5, 2019 Thursday
45	Showing of End Semester Examination Copies	Faculty	December 6-24, 2019 Friday-Tuesday
46	Last day for submission of course file to the HOD	Faculty	December 14, 2019 Saturday
47	Registration for next session (Late registration will attract late fee)	HOD	January 2, 2020 Thursday
48	Commencement of classes for the next semester	Faculty	January 3, 2020 Friday

Important Notes:
a. Mid Semester exam copies to be shown to the students within one week of the completion of exams.
b. Educational Tours may be arranged during Summer/Winter vacation.