

NOTICE
(For Special Carryover Examination, 2019-20)

Date: September 1, 2020

Special Carryover Examination (Session 2019-20) will be held **online** (due to COVID-19) between September 8-14, 2020 for the following:

1. Final semester/year students having incomplete result due to ESE carryover paper/s in the Session 2019-20.
2. Final semester/year students under CBCS having incomplete results due to back in Continuous Assessment (CA).
3. II year (NPTY) students under CBCS having ESE carryover paper/s.
4. III year (NPFY) students under CBCS having ESE carryover paper/s.
5. NPTY & NPFY students under CBCS having carryover paper/s in CA.
6. Special Cases of year back having genuine reasons.

Form can be filled online for ESE carryover paper/s through URL: exam.iul.ac.in and for CA reassessment papers through IU mobile app separately. Last date to fill the form is September 5, 2020. The prescribed fee is Rs. 1000/- per paper that can also be submitted online.

Guidelines for online Special Carryover Examination:

1. Online Special Carryover Examination shall be conducted through Google Form via Google Classroom using IUL email ID only.
2. Concerned subject teacher as assigned by HODs shall create a separate Google Classroom.
3. A Whatsapp group shall be created by these teachers and the students having carryover papers will be invited through Google Classroom code for registration in the specifically created Google Classroom.
4. Students having a particular subject carryover paper must register in their respective specifically created Google Classroom for online carryover examination.
5. Google form link for the carryover papers shall be shared through this specifically created Google Classroom.
6. Schedule of the examination will be informed by the course teacher.
7. Students will be informed in advance and regularly by WhatsApp/email/telephone/SMS regarding day, date and time of examination.
8. Students should make suitable arrangements for participation in the examination.

Step by step procedure to take up online Special Carryover Examination:

1. Activate your IUL E-mail IDs if not yet activated.
2. For activation, such students can send a message to whatsapp no. 6392925658 with their name, enrolment number, IUL email ID (if remember), semester and program name *from registered mobile number* for activating the iul email ID. Please ensure that WhatsApp only once and wait for 24 hrs to get a response, then only remind and not to call, as it results delay in response.
3. Join the Google Classroom of every subject you are appearing by taking the Google Classroom code from each subject faculty.
4. Registration through IUL email ID to the Google Classroom is must for appearing in the examination.
5. You are suggested to join the Google Classroom at least 15 minutes before the commencement of the examination to ensure connectivity and proper functioning of your devices.
6. You can give the examination through any of the smart phone, laptop or a PC.
7. The concerned teacher will share the link of the question paper in the Google classroom 2-3 minutes before the start of the examination.
8. Each examination will comprise of MCQs/ short answer type questions, which you will have to answer in the same link in the given time.
9. You have to submit your answers before the examination time ends otherwise your answers will not be submitted and graded.
10. Once you are done you can review your answers before finally clicking the submit button which is present at the end of the question paper.
11. After you click the submit button your answers are saved and will be evaluated by the concerned faculty.