



INTEGRAL UNIVERSITY, LUCKNOW

ORDINANCE

(As per National Education Policy-2020)

**FOR THE UNDERGRADUATE PROGRAMMES IN
DESIGN**

(Effective from Session 2026-2027)

FACULTY OF ARCHITECTURE, PLANNING & DESIGN

INTEGRAL UNIVERSITY, LUCKNOW

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(AS PER NEP-2020)

FOR

THE UNDERGRADUATE PROGRAMMES IN DESIGN IN THE FACULTY OF ARCHITECTURE, PLANNING & DESIGN

In view of the National Educational Policy-2020 of the Government of India and the University Grants Commission's Guidelines for the Learning Outcomes-based Curriculum Framework (LOCF) under the Choice Based Credit System (CBCS), the Integral University has prepared this Ordinance for undergraduate academic programmes of Design for the Faculty of Architecture, Planning & Design.

1. Short Title, Commencement and Scope:

The Ordinance shall be called as the Integral University's Ordinance for the following Undergraduate Programmes in the Faculty of Architecture, Planning & Design, specified in Table-1 as under:

Table-1

S No.	Faculty	Department	Program
1.	Architecture, Planning & Design	Architecture	B. Design in Communication Design (UI-UX)

This Ordinance shall come into force from the Academic Session 2026-2027.

2. Admission:

- 2.1 The admission will be carried out in the beginning of academic year as per rules prescribed from time to time, by the Academic Council of the University.
- 2.2 The University can take upto 10% additional admissions, in view of the expected short fall in 2nd year due to failure of students or students leaving the University.

3. Mode of Admission:

- 3.1 The entry requirement for Bachelor's certificate (Level 5) programme is Secondary School Leaving Certificate obtained after the successful completion of Grade 12. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the entrance requirements, including specified levels of attainment at the secondary level of education specified in the programme admission regulations. Admission to the Bachelor's degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme and qualifying IJET (Integral University Entrance Test). Students providing a valid scorecard of CUET for admission in the relevant discipline are exempted from IJET.
- 3.2 Admission to 2nd-, 3rd- and 4th- years of the Programme is open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations, specified in Clause 14 of this ordinance, as specified by NEP-2020 guidelines laid by UGC.

4. Eligibility:

Candidates who have passed Intermediate (10+2) from CBSE/ CISCE/ UP Board or equivalent examination in the relevant discipline as recognized by the university with a minimum of 45% marks (or as per prescribed UGC norms) shall be eligible to join the program. Eligibility details for admission to various program of study are given below:

- I. **Bachelor of Design (Communications & UX-UI Design):** The candidate must have

passed Intermediate (10+2) or equivalent in any stream having, with a minimum of 45% marks in the aggregate from a recognized Board/University.

II. **Bachelor of Design (Communications & UX-UI Design) Lateral Entry to 2nd Year:** The candidate must have passed three- or four-year diploma related to UX-UI Design/ Communication Design/ Architecture/ Interior Design/ Graphic Design/ Multimedia Design/ Product Design/ Industrial Design/ Visual Communication Design or equivalent.

The Academic Council shall have the power to amend or repeal the eligibility criteria laid down at clause 4.0, if required.

5. Scope and Coverage:

The students admitted in other programs being offered at the Faculty of Architecture, Planning & Design and pursuing UG/PG programs shall be governed with their existing ordinances. This Ordinance shall only be applicable for the above (as mentioned in Table-1) Undergraduate Programme(s) of the Faculty of Architecture, Planning & Design, from the Academic Session 2026-2027 and onwards.

The undergraduate academic programme governed by this Ordinance shall be of four (3+1) years duration with multiple Entry-Exit options during the program with appropriate certifications namely,

- (a) A **Certificate** in a Discipline upon successful completion of the First Year (Two Semesters);
- (b) A **Diploma** in a Discipline upon successful completion of the Second Year (Four Semesters);
- (c) A **Bachelor's Degree/ Bachelor's Degree with Honours** in a Discipline at the successful completion of the Third Year (Six Semesters);
- (d) A **Bachelor's Degree with Research** in a Discipline at the successful completion of the Four Year (Eight Semesters).

The curriculum for the 4-year undergraduate programme shall be based on the LOCF-CBCS system of the UGC with value addition courses as envisaged in the NEP-2020.

6. Definitions of Key Words:

National Education Policy 2020 (NEP 2020): The NEP-2020 envisages a holistic and multidisciplinary education that aims to produce employable graduates with integrated personality. The policy envisions the undergraduate degree to be of either 3- or 4-years duration, with multiple entry and exit options within this period and with appropriate certifications e.g., a certificate after 1 year of study or a diploma after 2 years of study or a Bachelor's degree after 3 years of study. The 4-year programme will lead to either a Bachelor's degree with

Honours in a discipline or a Bachelor's degree with Research, provided the student completes a rigorous research project in a major area of study as specified by the University.

Academic Bank for College and University Students Uttar Pradesh - (ABACUS-UP):

Academic Bank for College and University Students of Uttar Pradesh (ABACUS-UP) is a student-centric academic service portal established and managed by Higher Education Department of Government of Uttar Pradesh. It paves the way for seamless student mobility amongst and within degree-granting Higher Education Institutions (HEIs) of U.P., through a formal system of credit recognition, credit accumulation, credit transfer and credit redemption, with the view to promote distributed and flexible teaching-learning.

Students can become its account holders and avail the options of multiple exits, entry and credit transfer, thereby facilitating their mobility across state's HEIs. ABACUS-UP is a platform which also provides all the information about Infrastructure, Labs, Equipments, Sports etc. as well

as the teaching faculty of any HEI to the stakeholders so that students can explore and exercise informed choices before admission. ABACUS-UP provides login credentials to all the students, teachers and officials of HEIs for transparent and smooth information sharing. This facilitates information exchange and resource-sharing among various HEIs. The platform will be linked to Digilocker to enable the students to download their certificate, diploma and degree when required

Multiple Entry and Exit Points: These are stages where the students may have options for entry and exit in the academic programmes in Higher Education Institutions to be facilitated through the facility created by the Academic Bank Credit scheme in the manner as provided in the UGC “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions”.

Learning Outcomes-based Curriculum Framework (LOCF): It is a framework initiated by the UGC in 2018 for updating CBCS curriculum so as to reflect the expected learning outcomes and academic standards that are expected to be attained by graduates of a programme of study and holder of a qualification.

Choice Based Credit System (CBCS): It is the system formulated by the UGC in 2015. The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses). Under the CBCS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of minimum number of credits to be completed by the students.

Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.

Semester: Each semester will consist of 15-16 weeks of academic work equivalent to 90 actual teaching days. In a bi-semester system, an academic year consists of two semesters. The odd semesters may be scheduled from June/ July to November/ December, and even semester from December/ January to April/ May.

Programme: A programme, hereinafter, shall mean an academic programme leading to award of a degree, diploma or certificate. It comprises of a fixed set of core (compulsory) Courses and some choice based (optional) Courses with a minimum Credit requirement.

Course: A course, usually referred to as ‘paper’ or a ‘subject’, is a component of a Programme, comprising one or a combination of some academic forms of instructions such as lectures, tutorials, laboratory work, field work, outreach activities, project work, vocational training, viva, seminars, term papers, assignments, presentations, self-study etc. or a combination of some of these. All courses should define learning objectives and students learning outcomes. Each course is to be identified by a unique course code and course title.

Credit: Credit defines the quantum of work-load for a course. Generally, one hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of a semester result in the award of one credit. Credits for internship shall be one credit per one week of internship, subject to a maximum of six credits.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Letter Grade: It is an index of the performance of students in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab.

Credit Point: It is the product of grade point and number of credits for a course.

Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a

semester to the total course credits taken during that semester. It shall be expressed up to two decimal places.

Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters to the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

Transcript or Grade Report or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

7. Registration:

Each student needs to complete semester registration at the beginning of every semester of B. Des. program.

8. Attendance:

- 8.1** The attendance of a student shall be reckoned from the date of beginning of the semester in the Course, except for the first semester of his/her admission, where the attendance of the student shall be reckoned from the date of his/her registration in the programme.
- 8.2** Each student is normally required to attend all the lectures, studio tutorials and practical classes in every course, and also to participate in curricular and co-curricular activities. However, for each subject a minimum attendance of 75% will be necessary. The Dean of faculty may condone the shortage in attendance on medical ground, upto a maximum of 15%.
- 8.3** The Directorate of Admission and Academics will consolidate the attendance record for the lectures and practicals etc. Attendance on account of participation in the prescribed functions of NCC, NSS, Inter University Sports & functions, Educational Tours, Field Work, Training and such as curricular /co-curricular activities sponsored by the Integral University shall be credited to the aggregate, provided the attendance record, duly countersigned by the Teacher Incharges, is sent to the Directorate of Admission and Academics within two weeks of the function/activities.
- 8.4** Head of the Department shall display the statement of attendance on the notice board twice in a semester. Notice displayed on the notice board/university website shall be deemed to be an official notification for all concerned. No separate notification to individuals shall be issued.
- 8.5** If a student is found to be continuously absent from the classes without proper application and sanction for a period of 30 days or his/her attendance is less than 30%, the teacher in charge shall report it to the Head of the Department /Dean for striking off the name of such a student from rolls. Such a student may, however, apply for readmission within 10 days from the date of issue of the notice of striking off his/her name. The request may be considered by the Dean. Such a student shall not be readmitted after the prescribed period. The readmission shall be affected on payment of prescribed readmission fees.
- 8.6** A student, who fails to achieve the prescribed minimum attendance as per the provisions of clause 8.2 above, shall not be allowed to appear in the Even semester/Annual Semester Examinations and shall be deemed to have been detained.
- 8.7** Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor, in consultation with Dean of Faculty, has the power to amend or

condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

9. Courses of Undergraduate Programmes:

The undergraduate programmes governed by this Ordinance contain the following course components:

Major Core Course: This is a course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline/subject of study.

Minor Elective Course: Generally, an elective course is a course which can be chosen from a pool of courses which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill.

An elective course may be three types:

(a) Discipline Specific Elective (DSE) Course: Elective courses offered by the main discipline/subject of study are referred to as Discipline Specific Elective Courses. This course is to advance knowledge and skill in the core domain.

(b) Generic Elective Course (GEC): An elective course chosen generally from an unrelated discipline/subject, with an intention to seek a wide exposure is called a Generic Elective.

(c) Dissertation/ Graduation Project/ Internship/ Thesis: An elective course designed to acquire special/advanced knowledge is termed as dissertation/project. This is considered as a special course involving application of knowledge in solving/ analyzing/ exploring a real-life situation/ difficult problem.

Vocational/Skill development Course: These courses offered by the department in different faculties as value added courses to enhancing employability. They will be of two types – individual nature and progressive nature. There will be a capping on the maximum number of students in a particular course as specified by the department.

Co-curricular Courses: These are courses that will help develop all capacities of human beings – intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. It includes subjects like Yoga, Sports, Health Care, NCC, NSS, Ethics, Culture etc. Co-curricular courses may be offered from a pool of courses. Each Co-curricular courses shall carry 2 Credits. They will be qualifying in nature and their grades will not be added in CGPA.

10. SWAYAM Courses:

The University may allow up to 40% of the total courses being offered in a particular program in a Semester through the online learning courses offered through SWAYAM platform subject to the following conditions:

- The course contents are alike;
- The courses are not offered in the University/College;
- There is non-availability of suitable teaching staff to run the course in the University/College.
- The University shall give the equivalent credit weightage to the student for the credits earned vide online learning credit courses through SWAYAM platform, in the credit plan of the programme.

11. Course Structure:

The course structure for the UG/PG programme shall be as per the Teaching & Evaluation Scheme.

(a) Certificate

The Certificate in a discipline is obtainable after 1 year (two semesters) of study. A Bachelor's Certificate in a discipline may be awarded if a student studies Maximum 12 (Theory & Practical) core papers in that discipline, 1 Minor elective paper, 2 Vocational/Skill Development Courses (SDC) and 2 Co-curricular courses with the completion of courses equal to a minimum of 46 Credits.

(b) Diploma

The Diploma in a discipline is obtainable after 2 years (four semesters) of study. A Bachelor's Diploma in a discipline may be awarded if a student studies Maximum 24 (Theory & Practical) core papers in that discipline, 2 Minor elective paper, 4 Vocational/Skill Development Courses (SDC) and 4 Co-curricular courses with the completion of courses equal to a minimum of 92 Credits.

(c) Bachelor's Degree/ Bachelor's Degree with Honours

The Bachelor's Degree in a discipline is obtainable after 3 years (six semesters) of study. A Bachelor's degree (i.e., B. Design)/ Bachelor's degree with Honours in a discipline degree may be awarded if a student studies Maximum 44 (Theory & Practical) core papers in that discipline, 2 Minor elective paper, 4 Vocational/Skill Development Courses (SDC) and 6 Co-curricular courses and 2 industrial Training survey/Research Project with the completion of courses equal to a minimum of 138 Credits.

(d) Bachelor's Degree with Research

The Bachelor's Degree with Research in a discipline is obtainable after 4 years (eight semesters) of study. A Bachelor's degree with Research (i.e., B. Design (Research)) in a discipline may be awarded if a student studies Maximum 54 (Theory & Practical) core papers in that discipline, 3 Minor elective papers, 4 Vocational/Skill Development Courses (SDC) and 6 Co-curricular courses and 4 industrial Training survey/Research Project with the completion of courses equal to a minimum of 194 Credits.

12. Mechanism for Computation of Work-load:

The B. Design Program will have a curriculum in which every course will be assigned certain credits reflecting its weight and contact periods per week. The following mechanism shall be adopted for computation of work-load:

- (a) 1Credit = 1Theory period of one hour duration/week/semester;
- (b) 1Credit = 1Tutorial period of one hour duration/week/semester;
- (c) 1Credit = 1Studio/ 1Practical period of one hour duration/week/semester;
- (d) 1Credit = Internship of 1 week/semester.

13. Course Curriculum and Syllabus:

The course curriculum and syllabus of every undergraduate programme shall be developed by the concerned Board of Studies of the University and shall be implemented after obtaining approval from the Academic Council.

The University may offer a number of choices for the papers under Generic Elective Courses (GEC), Discipline Specific Elective (DSE) courses, Skill Enhancement Courses (SEC) and Value Addition Courses (VAC), as per the availability of the courses and faculty.

The University may evolve a system/policy about Educational Tour/ Extra Curricular Activities/ General Interest and Hobby Courses/Sports/NCC/NSS/Vocational courses/related courses, for

adding them under Value Addition Courses (VAC).

Every course/paper offered in the University shall have a unique Course Code consisting of 05 (five) alphanumeric characters in the form of “XYpqr” where the double alphabet characters “XY” shall identify the discipline/ subject to which the Course/paper belongs, *p* is a numeric character specifying the qualification level and “qr” are numeric characters specifying the serial number of the Course/paper under that level.

The curriculum of every undergraduate programme shall be in conformity with the University Grants Commission’s Guidelines for the Learning Outcomes- based Curriculum Framework (LOCF) under the Choice Based Credit System (CBCS).

The B. Design curriculum has been divided into eight semesters and shall include lectures, tutorials, studios courses, seminars, projects and training as defined in the scheme of instructions and examinations and executive instructions issued by the university from time to time.

The curriculum will also include such other curricular, co- curricular and extra-curricular activities as may be prescribed by the University from time to time

Every undergraduate programme shall conform with the common minimum curriculum and syllabi of the core papers as fixed by the UGC/UP Higher Education Council under the CBCS system. The allowed deviation from the syllabi is 30% at the maximum.

The curriculum for each branch will contain a listing of all courses, with each course having a course category, course number, course title, number of contact periods per week, number of credits assigned, and the marks assigned to various components of evaluation.

14. Multiple Entry and Exit Options:

The entry and exit options for students, who enter the undergraduate programme, shall be as follows:

1ST YEAR

Entry 1: The entry requirement for Bachelor’s certificate (Level 5) programme is Secondary School Leaving Certificate obtained after the successful completion of Grade 12. A programme of study leading to entry into the first year of the Bachelor’s degree is open to those who have met the entrance requirements, including specified levels of attainment at the secondary level of education specified in the programme admission regulations. Admission to the Bachelor’s degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant’s ability to undertake and complete a Bachelor’s degree programme.

Exit 1: Bachelor’s certificate will be awarded when a student exits at the end of 1st year (Level 5). A Bachelor’s certificate requires completion of courses equal to a minimum of 46 Credits at Level 5.

2ND YEAR

Entry 2. The entry requirement for Bachelor’s diploma (Level 6) is a Bachelor’s certificate obtained after completing the first year (two semesters) of the undergraduate programme or a 3- or 4-year Diploma in relevant field, as specified in Clause 4.II. A programme of study leading to the second year of the Bachelor’s degree is open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Admission to a programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant’s ability to undertake and complete a Bachelor’s degree programme.

Exit 2: At the end of the 2nd year (Level 6), if a student exits, a Bachelor's diploma shall be awarded. A Bachelor's Diploma requires completion of courses equal to a minimum of 96 Credits from Level 5 to Level 6.

3RD YEAR

Entry 3. The entry requirement for an undergraduate programme is a diploma obtained after completing two years (four semesters) of the undergraduate programme. A programme of study leading to the Bachelor's degree is open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Admission to a programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme.

Exit 3: On successful completion of three years, the Bachelor's degree shall be awarded. A Bachelor's degree requires completion of courses equal to a minimum of 140 Credits from Level 5 to Level 7.

4TH YEAR

Entry 4. An individual seeking admission to a Bachelor's degree (Honours) (Level 8) in a discipline would normally have completed all requirements of the relevant three-year bachelor degree (Level 7) in that discipline. After completing the requirements of a three- year Bachelor's degree, candidates who meet **a minimum CGPA of 7.5** shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's degree with Honours in the discipline.

Exit 4: On the successful completion of the fourth year, a student shall be awarded a Bachelor's degree with Honours in the concerned discipline. A Bachelor's degree with Honours requires completion of courses equal to a minimum of 180 Credits from Level 5 to Level 8.

15. Qualification Levels and Credit Requirements:

Following the UGC's nomenclature, qualification titles such as certificate, diploma and degree for the undergraduate programmes are organized in a series of levels in ascending order as under:

Level 5: Bachelor's certificate; **Level 6:** Bachelor's diploma; **Level 7:** Bachelor's degree/ **Bachelor's** degree with Honours; **Level 8:** Bachelor's degree with Research; **Level 9:** Master degree in any discipline

The minimum credit requirements for these qualification types shall be as under:

Levels	Qualification Title	Minimum Credit Requirements
Level-5	Certificate in a discipline	46
Level-6	Diploma in a discipline	92
Level-7	Bachelor's Degree/ Bachelor's Degree with Honours in a discipline	138
Level-8	Bachelor's Degree with Research in a discipline	194
Level-9	Master's Degree in a discipline	246

16. Examination and Assessment:

For effective teaching & learning assessment during online/offline mode following is adopted.

- I. Unit wise exam shall be conducted immediately after the completion of each unit teaching.
- II. Number of unit exam shall be equal to the number of units in a particular subject. If syllabus is not divided in units, teacher can divide syllabus into 5 sections and 5-unit exams shall be conducted for each.
- III. Two assignments per subject shall be conducted. Average of two shall be taken for addition in respective component in CA marks.
- IV. Two Quizzes per subject shall be conducted. Average of two shall be taken for addition in respective component in CA marks.
- V. Average of all but one unit exam (lowest score unit exam shall be dropped from average calculation) shall be taken for addition in respective component in CA marks.

17. Rationale and Bloom's Taxonomy

Unit Exams provide the following benefits:

- I. **Mid Semester Pedagogy Improvisation:** Students' performance in the unit exams will pinpoint areas where teacher should spend more time or change current approach. It will help in identifying and modifying pedagogy.
- II. **Identify Weaknesses and Remedial Sessions:** This allows self-assessment and identification of weak areas of learning to student and motivates them to seek counselling by teachers and peers. It shall also encourage collaborative learning and shall enhance learning outcome attainment.
- III. **Learning Enhancement through Assessment:** Unit exams are a form of learning activity. They can enable students to see the material from a different perspective. They also provide feedback that students can then use to improve their understanding.
- IV. **Motivates Students to Study:** Students tend to open their books more often when an evaluation is coming up. Unit Exams can be great motivators.
- V. **Evaluate and Grade Students:** Unit Exams provide a controlled environment for independent work and so are often used to verify students' learning.

17.1 To facilitate assessment activities, course outcome (CO) statements should be mapped to units/ sections for course outcome attainment computation. For the purpose, one or more course outcome (CO) statement should be written for each unit/ section.

Section/Unit 1	CO or set of CO's covering the Unit 1	Assessment question of unit 1	End sem question 1 (many parts) covering unit 1
Section/Unit 2	CO or set of CO's covering the Unit 2	Assessment question of unit 2	End sem question 2 (many parts) covering unit 2
Section/Unit 3	CO or set of CO's covering the Unit 3	Assessment question of unit 3	End sem question 3 (many parts) covering unit 3
Section/Unit 4	CO or set of CO's covering the Unit 4	Assessment question of unit 4	End sem question 4 (many parts) covering unit 4
Section/Unit 5	CO or set of CO's covering the Unit 5	Assessment question of unit 5	End sem question 5 (many parts) covering unit 5

17.2 Exam /Test / Assignment questions should be mapped to Bloom's Taxonomy (BT) levels and CO-PO of the course of a program.

- | | |
|------------|------------|
| BT level 1 | Remember |
| BT level 2 | Understand |
| BT level 3 | Apply |
| BT level 4 | Analyse |
| BT level 5 | Evaluate |
| BT level 6 | Create |

17.2.1 Each question of assessment activity should have mapping description displayed like mark of question. Example:

Q.1(a) Question Text..... [BT-2, CO-1, PO-1] [1]

17.2.2 Questions of assessment activities should broadly match to following structure (mix of BT levels) in individual activity or in complete activity set.

BT Level 1 and 2 questions - 25%

BT Level 3 and 4 questions - 25%

BT Level 4, 5 and 6 questions - 50%

17.2.3 Questions of assessment activities should appropriately cover each CO and PO as per CO-PO mapping.

17.3 Components of Evaluation:

Each subject will be evaluated out of 100 marks, unless specified in the Teaching & Evaluation Scheme. The subjects will normally have two components of evaluation.

- i. Continuous Assessment (CA): 60 marks
- ii. End-Semester Examination (ESE): 40 marks

18. Grading of Performance:

Letter Grade and Grade Point Allocation:

In every course, based on the combined performance in all assessments in a particular semester as per the curriculum/syllabus, the student is awarded a letter grade.

These letter grades not only indicate a qualitative assessment of the learner's performance but also carry a quantitative (numeric) equivalent called the Grade Point. The letter grades and their equivalent grade point applicable for undergraduate programmes are given below:

Letter	Performance	Percentage of Marks Obtained	Grade Points
O	Outstanding	85.00 and above	10
A	Excellent	80.00 – 84.99	9
B	Very Good	75.00 – 79.99	8
C	Good	65.00 – 74.99	7
D	Fair	60.00 – 64.99	6
E	Average	55.00 – 59.99	5
P	Pass	41.00 – 54.99	4
F	Fail	Less than 41.00	0
AB	Absent		0
Q	Qualified		
NQ	Not Qualified		

Letter Grade is used to signify the level of qualitative/quantitative academic achievement of a student in a Course, while the **Grade Point** is used to indicate the numerical weight of the Letter Grade on a 10-point scale. Letter Grades 'O' to 'P' indicate successful completion of a Course, while Letter Grades 'F' and 'Ab' indicate 'fail' and 'Absent' respectively. A learner who remains **absent** in any form of **evaluation/examination**, **letter grade** allocated to him/her should be **AB** and corresponding **grade point** is **zero**. She/he should reappear for the said evaluation/examination in due course.

19. Promotion of Student and Heads of Passing

19.1 In the qualifying paper Q grade will be given for qualified and NQ grade for not qualified.

19.2 Continuous Assessment (CA) and End Semester Examination (ESE) shall be two separate heads for passing a subject.

Subject			
	Continuous Assessment (CA)		End Semester Examination (ESE)
	Mid-Semester Exams (MSE)	Teacher's Assessment (TA)	ESE
Theory	Two Mid-Semester exams per semester (Max. marks 20+20 each; MCQs/SAs/LAs)	i. Assignments (Average of two Assignments per subject) (Max. marks: 10; SAs/LAs, Case studies, Challenge Problems) ii. Quiz (Max Marks: 05) (Average of two quizzes per subject) Attendance (Max Marks: 05)	One ESE (Max. Marks 40)
Studio	Two viva-voce/tests (Max. Marks: 30)	i. Assignments (Average of two Assignments per subject) (Max. marks: 25; Attendance (Max Marks: 05)	Portfolio Viva voce (Max. Marks 40)
Project/ Seminar/ Internship/ Training	Two viva-voce/tests (Max. Marks: as per teaching scheme)		i. Report ii. Presentation Viva voce (Max. Marks: as per teaching scheme)

Example for CA of theory subjects:

Unit Exam	TA	Quiz	Attendance	Max Marks
One exam per unit; (Average of all but one unit exam marks shall be taken) (Max. marks 40) MCQs/SAs/LAs questions	(Average of two Assignments per subject) (Max. marks 10) (SAs and LAs Case studies, Challenge Problems)	MCQs (Average of two quizzes per subject) (Max. marks 05)	(Max. marks 05)	60

19.3 Modes of Evaluation for Seminar/ Project work/ Industrial Training/ Practical Training/ Internship:

The evaluation for Seminar/ Project work/ Industrial Training/ Practical Training/ Internship will be based on a written report, and an oral presentation before a panel of internal and external examiners appointed by the HOD and Dean of Faculty respectively. The grade for Seminar can be awarded only after successful completion and Oral Presentation as per the curriculum manual of the respective programme.

The marks in Seminar/ Project work/ Industrial Training/ Practical Training/ Internship etc. shall be awarded by a committee consisting of following members constituted by the Head of the Department:

- Concerned Officer – In-charge
- Head of the Department or his/ her nominee
- Senior Faculty Member of the department nominated by the HOD

19.4 A student will be declared PASS if,

He/she secures at least **45%** marks in CA & **35%** marks in ESE.

OR

If He/she fails in Continuous Assessment but secures **50%** or more in the total (Continuous Assessment + End Semester Examination) in that subject he/she will be declared as PASS.

However, in case of failing only in GRADUATION PROJECT (DS481), the candidate may be allowed to repeat only the Graduation Project, under the guidance of the allotted GP guide; subject to the approval of the Board of Studies (BOS). Extension shall be given to the student subject to submission of a fee as decided by the Board of Studies (BOS) and other Competent Authority. A student failing to clear the re-evaluation will have to repeat the Graduation Project only.

20. Computation of SGPA and CGPA

Semester Grade Point Average (SGPA):

The performance of a learner in a semester is indicated by a number called Semester Grade Performance Index (SGPA). The SGPA is the weighted average of the grade points obtained in all the courses by the learner during the semester. For example, if a learner passes five courses (Theory/labs. /Projects/ Seminar etc.) in a semester with credits C1, C2, C3, C4 and C5 and learners grade points in these courses are G1, G2, G3, G4 and G5 respectively, then learners' SGPA is equal to:

$$SGPA = (C1G1 + C2G2 + C3G3 + C4G4 + C5G5) / (C1 + C2 + C3 + C4 + C5)$$

The SGPA is calculated to two decimal places. The SGPA for any semester will take into consideration the "F" or "AB" grade awarded in that semester. For example, if a learner has failed in course 4, the SGPA will then be computed as:

$$SGPA = (C1G1 + C2G2 + C3G3 + C4*Zero + C5G5) / (C1 + C2 + C3 + C4 + C5)$$

Cumulative Grade Point Average (CGPA):

An up-to-date assessment of the overall performance of a learner from the time she/he enrolled the University is obtained by calculating a number called the Cumulative Grade Performance Index (CGPA), in a manner similar to the calculation of SGPA. The CGPA therefore considers all the courses mentioned in the curriculum/syllabus manual, towards the minimum requirement of the degree learner have enrolled for. The CGPA is calculated at the end of every semester to two decimal places and is indicated in semester grade report cards.

The CGPA will reflect the failed status in case of F grade(s), till the course(s) is/are passed. When the course(s) is/are passed by obtaining a pass grade on subsequent examination(s) the CGPA will only reflect the new grade and not the fail grades earned earlier. Example: Up to semester r a learner has registered for n courses, among which she/he has "F" grade in ith course.

The semester grade report at the end of semester r therefore will contain a CGPA calculated as:

$$CGPA = (C1G1 + C2G2 + C3G3 + \dots + Ci*Zero + \dots + CnGn) / (C1 + C2 + C3 + \dots + Ci + \dots + Cn)$$

Even if a learner has failed in a course more than once, the course will figure only once in the numerator as well as the denominator. At the end of semester r+1 she/he has appeared for examination for k number of courses including the ith backlog course and has cleared all the courses including the backlog course, the CGPA at the end of this semester is calculated as,

$$CGPA = (C1G1 + C2G2 + C3G3 + \dots + CiGi + \dots + CnGn) / (C1 + C2 + C3 + \dots + Ci + \dots + Cn)$$

There will also be a **final CGPA** calculated which considers **all the credits earned** by the learner specified for a particular programme.

21. Carry Forward of Marks:

In case of a learner who does not fulfill criteria mentioned in Clause 16 and fails in the Continuous Assessment and/or End Semester Examination in one or more courses:

- i. A learner who PASSES in the Continuous Assessment but FAILS in the End Semester Examination of the course shall reappear for the End Semester Examination of that course. However, his/her marks of the Internal Assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- ii. A learner who PASSES in the End Semester Examination but FAILS in the Continuous Assessment of the course shall reappear for the Continuous Assessment of that course. However, his/her marks of the End Semester Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

22.Re-examination of Continuous Assessment and End Semester Examination:

22.1 Re-examination for Continuous Assessment should be completed before the commencement of next semester theory examination.

Example: A learner who is supposed to reappear for Internal Assessment in semester-I course will appear for the re-examination before commencement of End Semester Examination of semester-II. Re-examination of Continuous Assessment will be based on single examination having same marks as of original assessment. A learner who supposed to reappear for Continuous Assessment will be given some work by the concerned teacher. The work assigned can be of the form of a course project/ assignment problems/ test/ tutorials etc. A learner will do the submission of the assigned work in the predefined period. Records should be maintained properly for all the re-examinations as well as Continuous Assessments.

22.2 Re-examination of End Semester Examination will be conducted as per the schedule planned by the University.

23.Allowed to Keep Terms (ATKT):

- i. A learner shall be allowed to keep term for Semester II irrespective of grades obtained in each course of Semester I.
- ii. A learner shall be allowed to keep term for Semester III if she/he passes each of Semester I and Semester II.

OR

She/he fails in not more than **six heads** of passing of which not more than **four** shall be in End Semester Examinations of Semester I and Semester II taken together.

- iii. A learner shall be allowed to keep term for Semester IV irrespective of grades obtained in each course of Semester III.
- iv. A learner shall be allowed to keep term for Semester V if she/he passes in all heads of Semester I, Semester II, Semester III and Semester IV.

OR

She/he has passed in all heads of Semester I and Semester II and fails in **not more than six heads** of passing of which not more than four shall be in End Semester Examinations of Semester III and Semester IV taken together.

- v. A learner shall be allowed to keep term for Semester VI irrespective of grades obtained in each course of Semester V.
- vi. A learner shall be allowed to keep term for Semester VIII irrespective of grades obtained in each course of Semester VII.
- vii. A learner shall be allowed to keep term for Semester VII if she/he passes in all heads of Semester I, Semester II, Semester III, Semester IV, Semester V and Semester VI.

Previous year		Current year		Subsequent year	
CA	ESE	CA	ESE	CA	ESE
Nil		6	4		
		Max 6 (CA+ESE)			

Note: Grade **AB** should be considered as failed and treated as one head for deciding **ATKT**.

24. Re-admission in the University:

A candidate who has failed and has not been promoted to the higher class will have to repeat the year as a regular student. He will be allowed for re-admission on payment of prescribed fees provided he/she satisfies one of the following conditions:

24.1 A candidate is declared failed.

24.2 A candidate did not appear in a semester examination and or he/she was granted permission for not to appear in the examination on his/her own request.

24.3 A candidate has been detained by the University and has also been permitted to take re-admission.

24.4 A candidate promoted with carry over subjects and he /she opted for re-admission.

25. Result

25.1 If a student passes all the examinations and fulfils all the requirements for the award of degree, his/her result will be shown as “Under graduated”.

25.2 The Division awarded to “Under graduated” students will be based on CGPA. Numerical percentage will be calculated by the following formula:

$$y = 6.5 * X + 25$$

(Where, y is Percentage and X is CGPA). The division will be awarded as under:

First Division with Honours	:	75% and above
First Division	:	60% and above
Second Division	:	less than 60%

25.3 Ranks/Positions will be determined at the end of even semesters. Only those students who fulfill the following conditions will be eligible for ranks/positions:

- They do not have any break in their studies;
- They have passed every scheduled course in first attempt;
- They have passed every course on time as per the curriculum;
- They have earned credits as per the schedule given in the curriculum;
- They have not improved grade in any course after passing the course.

The students who violate any of the above conditions will not be awarded any rank/position. The ranks/positions will be determined on the basis of CGPA.

26. Grace Marks

26.1 A candidate may be awarded grace marks up to a maximum of total 6 marks distributed in maximum four subjects including theory papers, Practical, project, seminar, industrial training and/or aggregate marks in each academic year provided he/she can be declared to have passed the academic year by the award of these marks.

26.2 The grace marks shall be added to the aggregate marks.

26.3 No grace marks shall be awarded in carry over.

27. Scrutiny

27.1 Scrutiny shall be allowed in only theory papers for which the candidate has to apply within 15 days after declaration of semester result.

27.2 Re-evaluation is not permitted.

28. Cancellation of Admission:

The admission of a student at any stage shall be cancelled if:

17.1 He/She is not found qualified as per guidelines or the eligibility criteria prescribed by the University.

OR

17.2 He/She is found unable to complete the course within the stipulated time as prescribed in clause 4.

OR

17.3 He/She is found involved in creating indiscipline in the University. Or,

17.4 He/She is found involved in any criminal case/ has given any false statement.

29. Accumulation of Credits:

Every student shall open an account in the ABACUS-UP which will provide him/her with a unique ID and will allow access to the Standard Operating Procedure (SOP). The Credits awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student. The procedure for accumulation of credits earned, shelf life, redemption of credits, would be as per the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and their subsequent amendments. The validity of credits earned will be to a maximum period of seven years or as specified by the ABACUS-UP.

30. Duration of the undergraduate programmes:

Every student admitted to an undergraduate programme for a qualification (Level 5 to Level 8) shall be required to complete the programme within a period of 2 (two) years from the date of admission to the programme of each qualification level. A student not clearing a level in the stipulated timeline will not be promoted to the subsequent year and will need to appear for a supplementary examination as per ordinances of the University.

31. Amendments / Relaxation Clause:

The Academic Council shall have the power to relax or amend any provision provided in the ordinance in any specific matter / situation subject to the approval of Executive Council of the University.

32. Power to remove Difficulties:

If any difficulty arises in giving effect to the provisions of this Ordinance, the Vice- Chancellor may, by order, make such provisions not inconsistent with the Act, Statutes, Ordinances or other Regulations, as appears to be necessary or expedient to remove the difficulty, however subject to ratification of such order by the Statutory Bodies of the University.
