



Internal Quality Assurance Cell (IQAC)
Minutes of the Meeting

A meeting of IQAC committee was held on 03rd June 2023 at 11.00 a.m.in Hall-4 of the Central Auditorium of the University.

The meeting was presided by Hon'ble Vice Chancellor Prof. Javed Musarrat.

The following committee members attended the meeting:-

Sr. No.	Name of the Member	Designation
1	Prof. Javed Musarrat	Hon'ble Vice Chancellor
2	Prof. M L B Bhatt (External Member)	Ex Vice Chancellor-KGMU, Lucknow.
3	Prof. Iqbal Parwez (External Member)	Dean, Academic Affairs, BGSBU, Rajouri (J&K)
4	Prof. Mohd Haris Siddiqui	Registrar
5	Mr. Syed M. Fauzan Akhtar	Executive Director-IIMSR, IIAHSR, IINSR
6	Prof. Abdul Rahman Khan	CoE and Dean, Sciences
7	Mr. Ahmad Raza	Treasurer
8	Prof. Syed Aqeel Ahmad	Director-HRDC
9	Prof. M.A. Khalid	Dean, Student's Welfare
10	Dr. Nilanjan Mukherji	Director-CCG&D
11	Prof. Saba Siddiqui	Head, Department of Agriculture
12	Mrs. Kavita Agarwal	Head, Department of CSE
13	Prof. Snober Shabnam Mir	Head, Department of Bioscience
14	Dr. M.U Raja	Librarian
15	Dr. Salman Khan	President Alumni Association
16	Mr. Divesh Dutt	DQAC-Coordinator
17	Ms. Sana Parveen(Student Member)	Research Scholar-IUL
18	Dr. Moiz Akhtar	Assistant Director-IQAC
19	Prof. N. R. Kidwai	Dy. Director-IQAC
20	Prof. Syed Misbahul Hasan	Director-IQAC



The Chairman welcomed the members, He congratulated all concerned on securing NAAC Grade A+ by the University in its 2nd cycle of NAAC Assessment and expressed his gratitude for the proactive role of the Pro-chancellor Dr. Syed Nadeem Akhtar in providing guidance at all staffs and also his gratefulness to Prof. Syed Waseem Akhtar for all out support and blessings.

The Chairman appreciated the efforts of the Director, Dy. Director and the entire team of IQAC, DQAC, all members' criteria incharges and all teaching and non-teaching staff directly or indirectly participated in NAAC Assessment Process.

Then after, the Agenda was taken up by the Director, IQAC.

1. Confirmation of minutes of the IQAC meeting held on 26.10.2022.

Resolution:- The Members, unanimously confirmed the minutes of the IQAC meeting held on 26.10.2022.

2. Action Taken Report for previous meeting dated 26 October, 2022:

Director, IQAC presented the action taken report regarding decision taken during IQAC meeting dated 26 October 2022. The member after due deliberations unanimously resolved to confirm the minutes and ATR.

Resolution:- Resolved to unanimously confirm the minutes & ATR of IQAC meeting held on 26, October 2022.

3. Report on NAAC Cycle-II accreditation and key takeaways quality related.

Director, IQAC presented the progress of Integral University NAAC Cycle II accreditation and informed the members that university has obtained A+ in the process, with good score. He mentioned the IQAC teams, along with criteria team, DQAC's and all stakeholders have done a lot of efforts to achieve the score. Member appreciated the efforts and achievement of university Deputy Director IQAC mentioned the takeaways of the process as a presentation and mentioned that team should continue with the efforts to perform activities, with proper documentation, collection of data & documents for further AQAR & SSR filing. He also mentioned that a criteria matrix wise suggested target of activities & outcome is being prepared to help the team.

Resolution:- The Vice Chancellor and the external members appreciated the efforts of IQAC team & all the stake holders. The Vice Chancellor also suggested to ensure the participation in the National and International Rankings.

The house resolved that IQAC should work for improvement in policies, processes and activities for quality improvement and achieve improved ranking and assessment.



4. Discussion on Key Indicators as per new NAAC manual and benchmarks for Cycle-III of accreditation.

The Deputy Director, IQAC has informed about changes in NAAC manual & matrix along with benchmarks, starting from year 2023. Prof M L B Bhatt suggested that DQAC's should be made aware of the changes in NAAC and other matrix of NIRF/Other rankings. Vice Chancellor suggested that IQAC should submit proposals to NAAC for conducting workshops and mentorship to other HEI's for NAAC related activities.

Resolution:- It has been resolved that the data collection shall be in accordance with new benchmark and guidelines.

5. IQAC Calendar with tasks & activities (FDP, Training, Policies, Process modification, AQAR data collection, Admission data collection, Exam Data Collection, NIRF & Ranking data collection).

Director IQAC has presented a draft for designing the calendar for the IQAC which will help the university and the stakeholders in regular and smooth conduction of qualitative as well as regular events of IQAC for improvement. The Deputy Director has also added that this calendar will also help in participation of the university in different rankings national as well as global.

Resolution:-The members have appreciated the idea of IQAC Calendar, Vice Chancellor noted that as university is going for higher ranking like QS, World and Asia University Rankings for which the IQAC/NIRF team has to work hard for developing Proforma for data collection and must have a robust mechanism for data sanitization and effective presentation of the information in quantitative and qualitative formats as per the need and requirement of the Ranking Agency.

He also mentioned that some activities have to be conducted in collaboration with HRDC and departments Like: Orientation process for the new faculties, besides Conference/Seminar/Workshops on quality has to be included in Calendar. He also suggested to invite the NAAC and other government ranking bodies to conduct their events in our universities.

The Committee has authorized Vice Chancellor to approve the IQAC event calendar and sub-committees for conducting the events.

6. Discussion of preparation and submission of new format for AQAR to be filled online - Cycle-III. Director IQAC has suggested and described that for the NAAC cycle-III data collection should be made on the SSR/AQAR updated portal which can be used for various ranking it will be flexible according to the need of the data like NAAC or any other ranking it can be extracted accordingly.



Resolution:- *The chairperson instructed Director IQAC to create such platform for data collection which leads to minimum duplicity and sanitization. He also instructed that a message should be communicated through IQAC office that before leaving for summer /winter vacation data uploaded on AQAR portal should be updated by the faculty members and cross checked by concern Heads/Deans/Directors etc.*

7. Discussion regarding the meeting of DQAC coordinators in each academic session.

The Director IQAC has proposed that for the smooth collection of data and getting a regular track of the data the DQAC's coordinators and IQAC meeting should be conducted every year preferably in month of June or December.

Resolution:- *The members have endorsed the proposal and the Controller of Examination has been advised for feasibility check as per the date of examination for conducting the said meetings.*

8. To strengthen data collection platform for accreditation & ranking related parameters.

Director, IQAC has suggested that the data collection portal should be made for collection of data as per type of data and not be related to any particular metric of ranking or NAAC format. Data can be filtered according to the requirement of any metric.

Resolution:- *The chairperson and the members has accepted to create the new collection platform on different data types which can be used while filtering the data on the basis of different ranking as required, the data should be filled and cross verified by supervisors respectively.*

9. Ratification of ranking team.

The Director IQAC has presented the roles and responsibilities of the ranking team and the teams is entrusted the responsibility of participation in National, Asian and World ranking to make its presence at global platform.

Resolution:- *The Chairperson and the committee members has advised to improve the ranking of the universities in the upcoming different ranking across the globe. Members ratified the team which is to be authorized by Director, IQAC with formal approval of the Vice Chancellor.*

10. Ratification of IQAC Budget.

The Director IQAC has presented the proposed budget for the IQAC for conducting different activities and organizing the workshops, seminars and conferences etc.



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Resolution:- The members unanimously agreed to enhance the budget of IQAC, Director, IQAC has been requested to make a budget proposal and discuss the same with VC for in principle approval before submitting it to finance section for allocation of funds.

11. Ratification of Criterion teams for supervision of data collection and finalization of documents for AQAR, accreditation & ranking. The Director IQAC has presented the criteria team structure which requires some shuffling and more names to be added in the team for the better collection & segregation of the data.

Resolution:- The Chairperson has authorized the Director, IQAC to make the necessary changes as required and seek the formal approval of the Vice Chancellor before notification.

Any other Items:-

- A. Monthly feedback should be provided for the data collection and placement.
B. Prof. M. L B Bhatt suggested to lay more focus on Extension activities society engagement, awareness campaign and programs. The adoption of more villages, families by the help of IIMSR and other department.

Date: 05 June 2023

(Prof. N.R. Kidwai)
Dy. Director-IQAC

(Prof. Syed Misbahul Hasan)
Director-IQAC