## Internal Quality Assurance Cell (IQAC)

## Minutes of the Meeting

A meeting of IQAC Committee was held on 16th August, 2022 at 11:30 a.m. in Hall-4 of the Central Auditorium of the University.

**The following committee members attended the meeting: -**

| SI. | Name of the Member | Designation |
|---|---|---|
| 1 | Prof. Javed Musarrat | Vice Chancellor |
| 2 | Prof. Syed Misbahul Hasan | Director-IQAC |
| 3 | Prof. N. R. Kidwai | Dy. Director-IQAC & Prof.-Faculty of Engineering |
| 4 | Prof. Abdul Rahman Khan | CoE & Dean, Sciences |
| 5 | Prof. Mohd Haris Siddiqui | Registrar |
| 6 | Prof. Sher Ali | Dean, Research & Development |
| 7 | Mr. Ahmad Raza | Treasurer |
| 8 | Prof. Indrani Chakraborty | Dean, Faculty of Architecture |
| 9 | Prof. Snober Shabnam Mir | Department of Bioengineering |
| 10 | Mrs. Kavita Agarwal | Faculty of Engineering |
| 11 | Dr. Ashfaq Khan | Faculty of Health & Medical Sciences |
| 12 | Dr. Naseem Ahmad Jafri | Faculty of Law |
| 13 | Dr. Prachi Shukla | Librarian |
| 14 | Dr. Salman Khan | President, Alumni Association |
| 15 | Prof. T. Usmani | Dean, Faculty of Engineering |
| 16 | Prof. Syed Aqeel Ahmad | Director-HRDC |
| 17 | Prof. M.A Khalid | Dean, Student's Welfare |
| 18 | Prof. Mahboobul Haque | Faculty of Health of Medical Sciences (Joined Online) |
| 19 | Dr. Deepak Singh | CEO, D.K. Infosolutions (Excused) |
| 20 | Dr. Adeel Shamshi | Manager TCS (joined Online) |
| 21 | Dr. Halima Sadia | Incharge Criteria-1 (Invited) |
| 22 | Dr. Moiz Akhtar | Assistant Director-IQAC (Invited) |

The Chairman welcomed the expert and members. The following issues were discussed and resolutions made accordingly by the members of the house.

1. Prof. Syed Misbahul Hasan informed the house that IIQA for NAAC accreditation has been submitted on 01st April, 2022, query replied and acceptance is awaited for the same.

Kursi Road, Lucknow - 226026 (U.P.) India
Phone : 0091 - 63900 11283,84, 85

Website : www.iul.ac.in
E-mail : info@iul.ac.in

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2. Prof. N.R. Kidwai presented Quantitative data summary of assessment period of NAAC along with description of qualitative metrics appraised to the members of house.

3. Director, IQAC and other members' suggestions on the data presented listed below.

   i. As a diploma/certificate program does not come under NAAC preview, related Student and Faculty data need to be removed.

   ii. Doctoral Program student's data is not entered in Students number, asked by NAAC.

   iii. The Data table need to be checked for typographic errors and also short form/ abbreviation may be avoided.

   iv. E-content created by teachers for University LMS, may be uploaded on U.P. Government digital library should be placed.

   v. As NAAC notification dated 14 May' 2021, defines session- 2020-21as 1st June, 2020 to 31st December-2021. The data has been to be appended for all relevant metrics.

   vi. As per NAAC notification for session 2020-21 duration for DVV purpose, all expenditure related to academics activities should also be included in finance related criterion of SSR. Although NAAC notification is silent on this point. Financial data for intentend period of session 2020-21 may be separately reported in attachment as 2021-22 (till December, 2023) and clubbed with financial data of 2020-21 in forms to be filled.

   vii. Code of conduct hand book for Students and Staff may be place on the website.

   viii. Feedback Form (Filled sample), various policies, different committees, best Practices are uploaded on the University Website.

   ix. Data Collected for SAR preparation needs to be cross checked for any ambiguity.

   Vice Chancellor Prof. Javed Musarrat directed the IQAC and Criteria team to ensure the updation in a month, so that NAAC accreditation process can be initiated.

**Date:** 18, August-2022

(Prof. N.R. Kidwai)
**Dy. Director-IQAC**

(Prof. Syed Misbahul Hasan)
**Director-IQAC**

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